

815-220-0844
749 1st Street
La Salle IL. 61301

TERMS AND CONDITIONS

Client Name _____
Event Date _____
Phone Number _____
E-Mail _____
Event Location _____

DEPOSITS

A 30% deposit based on your estimated guest list is required to hold the event date. By paying your deposit you are agreeing to the terms and conditions of this contract. We accept Cash or Check for Rental Items.

BALANCES

All balances are to be paid in full **10 business days** prior to the event date. If the product final count changes within 10 business days and a rush fee is inquired by Marien Mae, the customer is responsible to pay the rush fee amount. All final counts are due **10 business days** prior to your event.

If your final count is not received by the due date, your preliminary count will be used. You are responsible for determining that the final count is sufficient for your event, as Marien Mae Bridal will only supply the number of rented items provided in your final count.

CANCELLATIONS

Once a contract has been signed and/or deposit received, the contract is confirmed. The deposit secures 30% of each item listed. All orders are to have final quantities confirmed with Marien Mae Bridal Boutique by the client 10 business days prior to the event. Your deposit is non-refundable.

Outdoor Rentals

All rental items that are used in an outdoor setting are at your own risk. We will use our best judgment to determine setup at the scheduled time. Marien Mae Bridal or lessee makes the decision to forgo setup due to weather, lessee is still responsible for payment of those items.

REPLACEMENT CHARGES

For each item returned with tears, product is cut, candle burns, wax burns, pen, or crayon marks that may be damaged beyond repair, the customer authorizes the use of their credit card to be automatically charged for the replacement of such item. The charge is (4 times) the rental fee. White Garden Chairs \$45, Chiavari Chairs \$85/Chair (\$10/ chair pad). All orders are counted prior to delivery, at the delivery site, upon completion of installation, at the site during pickup and also once the order has been returned to our store. In the event of damages or shortages, you will be notified by phone within 48 hours of pickup/return date. Customers will be notified of the amount that will be charged to their credit card. The lessee agrees to pay for any damage to, loss of, or any theft (disappearance) made on the rental items.

Additional Fees

An additional fee will be charged following the event if any of the following occur during setup or teardown: the room is not ready at the scheduled time, a second trip is required for venue or client error, items are not removed from table at scheduled teardown time, a chair or room flip is required, a last minute same night teardown is required, a last minute short-term setup is required, doors are not unlocked at setup or teardown, etc. In the case of any of the above a \$50 fee will be applied within 5 days of your event.

Setup/Teardown.

A \$120 fee will be charged on all events within a 30 mile radius of Marien Mae Bridal - Outside of the 30 minute radius will require a quote to the customer on part of Marien Mae. If a same night tear down is required an additional \$50 will be charged.

I have read this entire document and agree to the terms

Signature _____ Date _____

Marien Mae Bridal Boutique Employee

Signature _____ Date _____